



Royal Government of Cambodia

គណៈកម្មាធិការ
NCDD

National Committee for Sub-
National Democratic Development



Overview

National Committee for Sub-National Democratic Development (NCDD) was established by Royal Decree No. NS/RKT/1208/1429 dated on 31 December 2008. NCDD is an inter- ministry mechanism to support democratic development through decentralization and deconcentration (D&D) reform in Cambodia.

Goal

The establishment of NCDD aims to coordinate and lead the implementation of the Law on Administrative Management of Capital, Provinces, Municipalities, Districts and Khans, Law on Administrative Management of Communes/Sangkats and the implementation of policy on decentralization and deconcentration reforms.

Mission

The NCDD has the following mission:

- Design and implement the national program on democratic development at sub-national level in accordance with the Law on Administrative Management of Capital, Provinces, Municipalities, Districts and Khans, Law on Administrative Management of Communes/Sangkats and Law on Public Financial System.

ministries/institutions, departments, units and authorities at all levels in order to identify functions, responsibilities, power and accountability for transferring to sub-national councils.

- Cooperate with ministries/institutions of the Royal Government to identify policy and strategy for monitoring and review deployment of personnel concurrently with the transfer of functions and duties in order to establish a personnel framework for the sub-national administrations with planning, rationale, consultation and transparency.
- Research and formulate an agreement between the Royal Government and development partners for the support to decentralization and de-concentration reforms as to assure for all development partners who are parties of this agreement and in order to ensure alignment and harmonization in using assistances.
- Harmonize development partner resources.
- Perform other duties as assigned by the Royal Government.





Working Procedures

Working procedures of NCDD are:

- The NCDD shall conduct ordinary meeting once for every two (02) months and also may conduct extraordinary meetings as necessary following a request from the chairman or at least one third of all NCDD members.
- The NCDD shall establish following sub-committees to serve as its assistants:
 - Sub-committee on Functions and Resources
 - Sub-committee on Financial and Fiscal Affairs
 - Sub-committee on Sub-national Administration Personnel
 - Sub-committee on sub-national development plans

NCDD Secretariat (NCDDS)

The NCDD shall have a secretariat located within the Ministry of Interior's compound. The NCDD Secretariat (NCDDS) shall perform necessary duties in order to ensure that the NCDD performs its functions appropriately and effectively as well as to provide technical assistance and serve as secretary to the sub-committees. The NCDD secretariat shall have four divisions as below:

- **Policy Analysis and Development Division:** Study, research and define the need for the development and align legal frameworks with the sub-national democratic development policies defined by the Organic Law, National Program and Implementation Plan of the National Program.
- **Monitoring, Evaluation, and Information Division:** Develop and implement a Monitoring and Evaluation (M&E) framework to monitor and evaluate the design and implementation of legal framework for sub national democratic development, national program and national implementation plan. Develop system to document, compile and disseminate information and any documents related to sub national democratic development.
- **Program Management and Support Division:** Prepare implementation plan of the national program, annual work-plan and budgets of NCDD for submitting to NCDD for review and approval in cooperation and coordination with NCDD sub-committees, development partners and other relevant stakeholders.
- **Administration and Finance Division:** Formulate of NCDDS Administration & Finance Operations manual, provide service to NCDDS on finance and administration, provide general administration services to implement the national program, Annual Work Plan and Budget.

R SUB-NATIONAL DEMOCRATIC

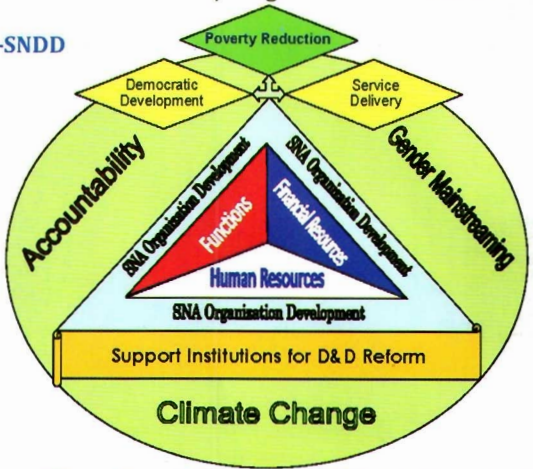
Phnom Penh 09 August 2010



National Program for Sub-National Democratic Development (NP-SNDD)

The National Program for Sub-National Democratic Development (NP-SNDD) is the Royal Government of Cambodia's agenda for the next 10 years in the comprehensive and in-depth governance reform process of the sub-national administrations, which will also impact on other national institutions. The formulation of NP-SNDD reflects and confirms the Royal Government of Cambodia's political commitment to the vision, policies and strategies outlined in the Decentralization and Deconcentration Strategic Framework and the government's commitment to implementing the Organic Laws on Capital, Province, Municipality, District and Commune/Sangkat administrations.

Diagram on NP-SNDD



First Three-Year Implementation Plan (IP3)

The First three-year Implementation Plan (IP3) covers the first period (2011 to 2013) of the 10-year National Program (NP) of Sub-National Democratic Development (SNDD). The IP3 focuses on (a) the establishment, governance, functioning and oversight of Sub-National Administrations (SNA), starting with Districts and Municipalities; the effective and efficient support and cooperation between Districts/Municipalities and Commune/Sangkats in order



to further strengthen the capacity and ownership of Commune/Sangkats; and the capacity development of the Capital and Provinces and (b) the completion and further development of the overall policy and regulatory framework.

Sub-Programs of IP3

- **Sub-Program 1:** Policy Development and Program Coordination (implemented by NCDD Secretariat [NCDDS])
- **Sub-Program 1b:** Development of Council Deliberation and Policy-Making Capacity (implemented by NCDD Secretariat [NCDDS])
- **Sub-Program 2:** Institutional and Human Resources Capacity Development for Sub-National Administrations (implemented by Ministry of Interior [MoI])
- **Sub-Program 3:** Management of Sub-National Administration Human Resources (implemented by Secretariat of State of Civil Service [SSCS])
- **Sub-Program 4:** Sub-National Administration Resources (implemented by Ministry of Economy and Finance [MEF])
- **Sub-Program 5:** Sub-National Administration Planning and Investment Programming Systems (implemented by Ministry of Planning [MoP])
- **Sub-Program 6:** Development of the Capacity of the Association(s) of Councils (implemented by National League of Communes/Sangkats [NLC/S])

Sources of Budget Resources



To achieve its goal and missions, the NCDD shall:

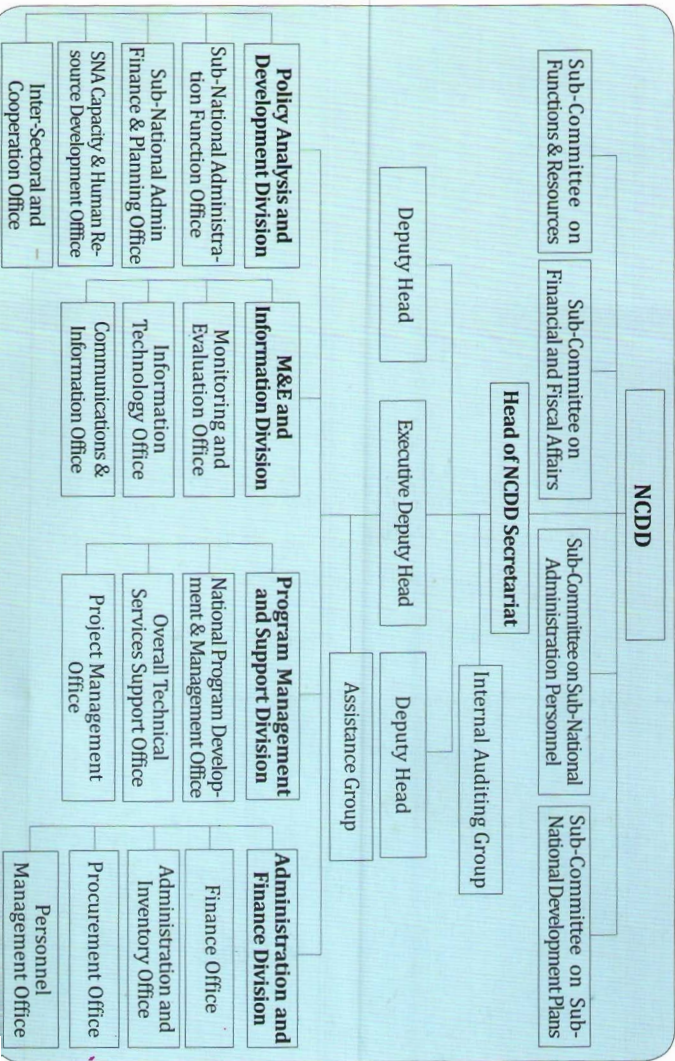
- Have its own budget that shall be put in a separate budget line in the annual budget of the Ministry of Interior.
- Have a budget received through technical, financial and material assistances from sources inside and outside the country.

Democratic Development

Democratic Development consists of: Public representation; Local autonomy; Consultation and participation; Responsiveness and accountability; Promotion of quality of life of the local residents; Promotion of equity; Transparency and integrity; Measures to fight corruption and abuse of power.



Organigram of NCDD Secretariat



Development Partners



NCDD Secretariat:

Located in Ministry of Interior's compound
 Norodom Boulevard, Khan Chamkar Mon, Phnom Penh
 Tel: +855 (0)23 720 061
 +855 (0)23 720 038
 E-mail: info@ncdd.gov.kh
 Website: www.ncdd.gov.kh